

## FIELD PLACEMENT SUPERVISOR'S EVALUATION FORM<sup>1</sup>

Field Placement: \_\_\_\_\_

Supervisor(s): \_\_\_\_\_

Student: \_\_\_\_\_

*Unless otherwise requested, this evaluation may be shared with your student.*

<b>LAWYERING SKILLS</b>	Not Applicable	Poor	Fair	Good	Excellent
Legal Knowledge					
Research					
Writing					
Analysis					
Oral Communication					
Interviewing					
Client Counseling					
Investigation					
Negotiation					
Other Skills _____					
<b>PROFESSIONALISM/ WORK HABITS</b>	Not Applicable	Poor	Fair	Good	Excellent
Client Relations					
Office and Staff Relations					
Professional Ethics					
Initiative					
Judgment					
Thoroughness and Attention to Detail					
Dependability					
Attitude toward Supervision, Criticism					
Productivity and Time Management					

<sup>1</sup> This evaluation form was developed by the Greater Los Angeles Consortium on Externships ("GLACE").

**STRENGTHS:** Please describe the intern’s contributions to your chambers or office, such as the type of projects completed or areas in which the intern showed particular strength or skill:

**NEEDS IMPROVEMENT:** For each category in which you rated the intern “Poor” or “Fair,” please provide examples or otherwise describe the reason for the rating:

**FIELD PLACEMENT PROGRAM:** Do you have any suggestions for improving our field placement program in general, or ways we might assist you better in the future?

\* **HOURS CERTIFICATION:** I certify that this student worked \_\_\_\_\_ hours under my supervision during the duration of this field placement.

Date: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF JUDGE OR ATTORNEY SUPERVISOR

\_\_\_\_\_  
PRINT OR TYPE NAME

\_\_\_\_\_  
TITLE

*Thank you for participating in the Field Placement Program.*

*Please return the completed form to Field Placement Program Director Glenn Jewell at [gjewell@ku.edu](mailto:gjewell@ku.edu)  
and to Janette Roundy at [janetteroundy@ku.edu](mailto:janetteroundy@ku.edu).  
If you have questions, please contact Glenn Jewell at 785.864.0196 or [gjewell@ku.edu](mailto:gjewell@ku.edu).*