

FIELD PLACEMENT SUPERVISOR'S EVALUATION FORM¹

Field Placement: _____

Supervisor(s): _____

Student: _____

Unless otherwise requested, this evaluation may be shared with your student.

LAWYERING SKILLS	Not Applicable	Poor	Fair	Good	Excellent
Legal Knowledge					
Research					
Writing					
Analysis					
Oral Communication					
Interviewing					
Client Counseling					
Investigation					
Negotiation					
Other Skills _____					
PROFESSIONALISM/ WORK HABITS	Not Applicable	Poor	Fair	Good	Excellent
Client Relations					
Office and Staff Relations					
Professional Ethics					
Initiative					
Judgment					
Thoroughness and Attention to Detail					
Dependability					
Attitude toward Supervision, Criticism					
Productivity and Time Management					

¹ This evaluation form was developed by the Greater Los Angeles Consortium on Externships ("GLACE").

STRENGTHS: Please describe the intern’s contributions to your chambers or office, such as the type of projects completed or areas in which the intern showed particular strength or skill:

NEEDS IMPROVEMENT: For each category in which you rated the intern “Poor” or “Fair,” please provide examples or otherwise describe the reason for the rating:

FIELD PLACEMENT PROGRAM: Do you have any suggestions for improving our field placement program in general, or ways we might assist you better in the future?

* **HOURS CERTIFICATION:** I certify that this student worked _____ hours under my supervision during the duration of this field placement.

Date: _____

SIGNATURE OF JUDGE OR ATTORNEY SUPERVISOR

PRINT OR TYPE NAME

TITLE

Thank you for participating in the Field Placement Program.

*Please return the completed form to Field Placement Program Director Glenn Jewell at gjewell@ku.edu
and to Yolanda Huggins at ylhuggins@ku.edu.
If you have questions, please contact Glenn Jewell at 785.864.0196 or gjewell@ku.edu.*